

APPLICATION TO HIRE WHEATSHEAF HALL (ONE OFF BOOKING)

ABOUT YOU

Name and Organisation: <i>(if applicable)</i>	
Address:	
Postcode:	
Mobile:	Other:
Email:	

WHAT CATEGORY OF HIRER ARE YOU?

Wyvil/Mawbey resident/Non-profit Private Individual Commercial

If you are a registered charity, what is your charity number? _____

ABOUT YOUR BOOKING

Date(s) you want to book _____

Main Hall Small Hall Meeting Room Kitchen Dance Floor

Start/finish time (to include set up and cleaning) _____

Purpose of your booking _____

If it's a party please say what kind of party _____

How many people are you expecting to attend your event? _____

HOW DID YOU HEAR ABOUT THE WHEATSHEAF HALL?

Previous user Website Attended an event Leaflet Other _____

AGREEMENT

Name:

USE CAPITALS

Signed by hirer:

Date:

Cancellations of Bookings – please see terms and conditions of use for cancellation policy.

I have read the Terms & Conditions of Hire and Use and agree to be bound by them. (please tick)

TO COMPLETE YOUR BOOKING

Post or bring this application form to Wheatsheaf Hall, Wheatsheaf Lane, off South Lambeth Road, SW8 2UP or scan and email to wheatsheafcommunityhall@gmail.com.